



MALMESBURY TOWN COUNCIL

Minutes of the

Town Council Meeting

Held in Malmesbury Town Hall on Tuesday 15th September at 7.00pm.

Present; Cllrs Paget, James, Hastings, Exton, I Wallis, Crawford-Price, Power, J Akhtar, M Akhtar, Hughes, O Wallis, Grant, RP Jones & D'Arcy

Also present: Claire Mann (Town Clerk), Jon Moss (Atkins Realis) and 1 member of the public

MAYORS ANNOUNCEMENTS

Cllr Hastings reported that he had attended the following events and organisations; Mayor Chippenham robing, Bath Mayor making, Malmesbury museum new exhibition opening, Norwegian Church constitution day service, Launch of Malmesbury in Bloom, Eat food festival, Sing into Spring in the Abbey, Malmesbury cricket club foodie Friday, Launch of the rivers festival, St Joseph's primary school, Malmesbury School, Malmesbury Primary school, Abbey House gardens open day, People's Emergency briefing – film, Ukrainian Mid-Summer Festival, St Joseph's Hannah and the Tyger in the Abbey, Cotswold Field and Folk film, The Malmesbury School year 8 science fair, Twinning trip to Gien, Trowbridge Civic Service, Magical History Malmesbury weekend, Niebull twinning visit, Stonehenge for Amesbury Mayor Robing, Mayor's cricket match, Various carnival events (and thanked Councillors who helped or processed) and the Twinning visit to Fitjar in Norway

Thanks were expressed to all the Councillors who helped at the cricket match and the Sri Lankan evening. Cllr Hastings reminded Councillors of upcoming events; Open sessions in October - 23rd/24th and requested that members make themselves available. November 1st - Farewell to Oliver Ross, November 6th - Poppy concert in the Abbey, November 7th - Ukrainian music in the Abbey and tea in the Town Hall and November 8th - Remembrance Sunday

Malmesbury boxing club Jon Moss of Atkins Realis gave an overview of the resurfacing work that will shortly be taking place at Gloucester Road. The road closure will take place at night to minimise disruption to businesses and will keep access available as much as possible.

Jon Moss left the meeting

FC/26/107 To receive declarations of interest.

None received.

FC/26/108 To receive apologies for absence.

Apologies received from Cllrs Drake, Sanderson & W Jones.

FC/26/109 Public participation on items of business included on the agenda.

A member of the public talked about the WALPA (Wiltshire Area Localism & Planning Alliance) meeting that had taken place that morning at which the Wiltshire Local Plan Scoping Consultation had been discussed and also the importance of this stage of the process.

It was agreed to bring items 10 and 11 forwards on the agenda.

FC/26/110 To consider Malmesbury Town Council response to the Wiltshire Council Scoping Consultation on the preparation of the new Wiltshire Council Local Plan (deadline 30th September)

Following discussion it was agreed that the Joint Neighbourhood Plan Working Group has delegated authority to form the response to the consultation and this will be submitted by the Town Clerk.

The submission will be circulated to all members for information.

FC/26/111 To consider recommendation from P&E Committee following Wiltshire Council's Call for Sites request to 1) review/agree content collated by Neighbourhood Planning working group and 2) allocate responsibility of submission on behalf of Malmesbury Town Council

Cllr Power summarised the report that had been circulated prior to the meeting. It was resolved that Malmesbury Town Council will submit the Backbridge site to Wiltshire Council's Call for Sites request.

The member of the public left the meeting

FC/26/112 To receive an update from the Town Clerk on correspondence in the last month.

The Town Clerk summarised the meeting of Town & Parish Clerks with David Redfern. She had been unable to attend but detailed the items discussed.

FC/26/113 To receive and adopt the minutes of the Full Council meeting held on the 28th July 2026.

The Minutes were approved and signed as a correct record.

FC/26/114 To receive and note the minutes of the Policy & Resources meeting held on the 14th July.

It was noted that the minutes had been amended at the last meeting of P&R.

FC/26/115 To receive and note the minutes of the Town Hall & Facilities meeting held on the 9th July.

The minutes were received and noted.

FC/26/115 To receive and note the minutes of the Community Engagement & Town Promotion meeting held on the 18th June and 18th August.

The minutes of both meetings were received and noted.

FC/26/116 To receive and note the Minutes of the Planning & Environment meetings held on the 7th and 21st July and the 11th August.

The Minutes of all the meetings were received and noted.

FC/26/117 To approve standard email signature of Councillors and staff members.

The report was noted. It was agreed that Councillor email signatures will follow the format of the Mayor's and staff will follow the format of the Town Clerk's.

FC/26/118 To consider request from The Rise Trust to reinstate the Youth sessions at the Town Hall on a Friday evening.

Following discussion it was agreed by the majority that the Rise Trust could use the Town Hall again for Youth Sessions for a trial period of six months. The Town Council also seeks assurance from the Rise Trust that the sessions will be sufficiently controlled. The Police will be regularly consulted as to any involvement that they might have at the sessions, the continuation of the use of the Town Hall will be dependent on effective supervision by the Rise Trust.

FC/26/119 To ask members and particularly Chairs of all Committees if there are Council issues or projects to be put to Scott media for promotion.

The emergency work at Daniel's Well and lighting in Griffin Alley/The Gant will be put forwards to Scott Media.

FC/26/120 To consider recommendation from Planning & Environment Committee for Substantive Highways Bid.

The report was circulated to all. Cllr Grant stated that this had been a project for consideration several years ago and had been costed out. Cllr Grant also stated that nowhere in the report was there any indication of what Malmesbury Town Council plans to contribute towards the scheme.

It was noted that Cllr Threlfall is the correct person at Wiltshire Council to contact about this. It was agreed that the application be refined by the Planning & Environment Committee, to include funding proposals by the Town Council and to present the application to a future Full Council meeting.

FC/26/121 To receive an update from representatives of Malmesbury Town Council on the following organisations;

- i. **Malmesbury Conservation Group**
Cllr Power had circulated an update.
- ii. **Malmesbury Town Team**
Cllr O Wallis had circulated an update.
- iii. **Malmesbury & District Twinning Association**
Cllr J Akhtar had circulated a report ahead of the meeting, no questions were raised.
- iv. **Operational Flood Group**
It was noted that a meeting of this group will be taking place the following day.
- v. **Local Highways & Footpaths Improvements Group**
Cllr Exton reported that the next meeting is scheduled for the 14th October.
- vi. **Local Youth Network Management Group**
Cllr Grant stated that a meeting of the LYN will be taking place in the first half of October.
- vii. **Movies @ Malmesbury.**
Nothing to update.
- viii. **Bus Service improvement**
Cllr Exton had circulated an update.
- ix. **Health & Well-being Forum.**
Cllr Power reported that there was nothing to update.
- x. **Community Safety Forum**
No meeting has been scheduled.
- xi. **Joint Neighbourhood Plan**
This had been covered earlier in the meeting.
- xii. **Cotswolds National Landscape Board.**
Cllr Sanderson was not present to provide an update but had circulated the NLB response to the Wiltshire Council Scoping Consultation on the preparation of the Local Plan.
- xiii. **Athelstan Statue**
Cllr D'Arcy reported that there had been nothing of significance found during the archaeological test digs.

FC/26/122 To receive an update from Wiltshire Councillors. This may include urgent actions to be considered by the Council.

Cllr Grant stated that the importance of Councillors attending Area Board, LHFIG and Northern Area Planning meetings could not be emphasised enough.

The booking system at the Stanton HRC is now in effect, there were no traffic queues reported. The land at Avon Rise that has been allocated for nursery provision is in the process of being transferred from Bloor Homes to Wiltshire Council, it is currently sitting with both parties' legal teams. A Tender will then go out for the design, build and provision for Nursery aged children.

The Primary School development has been approved and contractors appointed, including the access path. A meeting with Poole Road residents and School Governors will be held shortly to progress.

The siting of a Men's Shed is still an issue and an alternative area has been offered within the grounds of the Activity Zone.

Meeting closed at 2048